

St. Michael's Church School
ICT ACCEPTABLE USE FOR CHILDREN POLICY



*St. Michael's
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ICT Acceptable Use for Children Policy

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Review Schedule Page

Version	Author	Summary	Review Date	Next Review
1.1	R Cotsell		March 2020	March 2021
1	R Cotsell		March 2019	March 2020

Rules for Responsible Internet Use - Pupils

The school has computers and i-pads with Internet access to help our learning. These rules will help keep us safe and help us be fair to others.

Using the computers:

- I will not access other people's files;
- I will not bring in memory sticks or CD ROMS from outside school and try to use them on the school computers without prior permission.

Using the Internet:

- I will ask permission from a teacher before using the internet;
- I will report any unpleasant material to my teacher immediately, because this will help protect other pupils and myself;
- I understand that the school may check my computer files and may monitor the Internet sites I visit;
- I will not complete and send forms without permission from my teacher;
- I will not give my full name, my home address or telephone number when completing forms.

Using e-mail:

- I will ask permission from a teacher before checking the e-mail;
- I will immediately report any unpleasant messages sent to me because this would help protect other pupils and myself;
- I understand that e-mail messages I receive or send may be read by others;
- The messages I send will be polite and responsible;
- I will only e-mail people my teacher has approved;
- I will only send e-mail when it has been checked by a teacher;
- I will not give my full name, my home address or telephone number;
- I will not use school e-mail facilities to arrange to meet someone outside school, hours

I have read and agree to the above rules for safe use of the internet;

Name: _____ Class: _____

Parent/Carer signature: _____

Date: _____